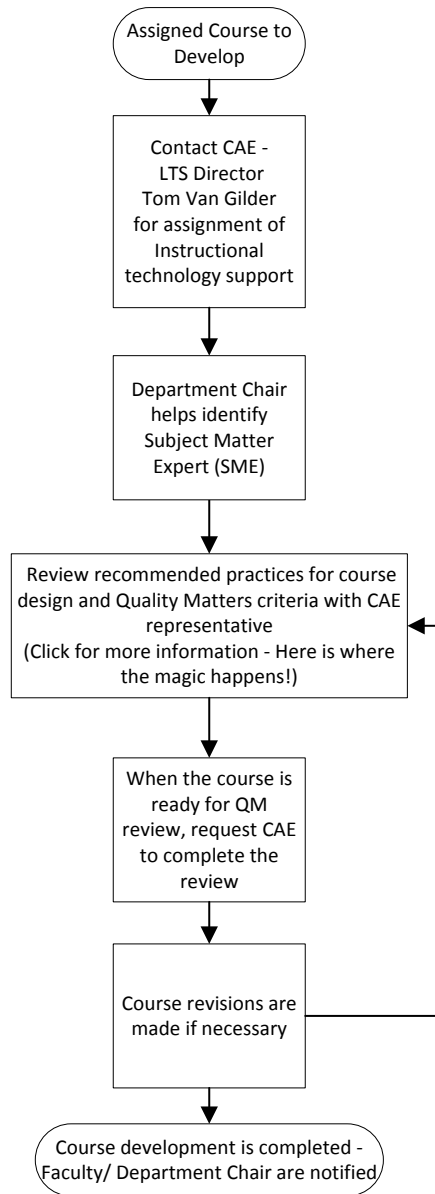


# Flowchart Process for New Online-Course Development



## IMPORTANT NOTES

\* The CAE Learning Technology team wants to help! We recommend a minimum of (3) consultations with your assigned consultant to help with this process. More is welcomed!

\* Online course development may take 3-6 months to do well.

\* The CAE LTS team has a **preferred** cycle for QM review processes:  
June 1, 2017 - July 21, 2017 for Fall 2017 Courses  
October 2, 2017 - November 10, 2017 for Spring 2018 Courses  
February 12, 2018 - March 23, 2018 for Summer 2018 Course